**Fund for scientific research against HIV / AIDS**

managed by BREACH (The Belgium Research on AIDS and HIV Consortium)

with the support of the King Baudouin Foundation

1. **PROJECT INFORMATION**
2. Project description
3. Budget
4. Submission form

**1. Project description** (5 pages maximum)

This is an important document for the jury and should not be longer than 5 pages (A4 format). To facilitate the jury’s deliberations, you are asked to list the following information in a clear and identifiable manner.

**1.1. Title of the project**

The title of the project should be succinct (no more than 2 lines) and should accurately reflect the content of the project.

**1.2. Short project description**

**• Scientific Abstract**

This should be a maximum of 200 words and provide a succinct summary of the project proposal.

**• Lay summary**

In order to promote a better understanding of the research we are funding, we need you to supply a lay summary. This should be a maximum of 200 words. If your application is successful, this lay summary will be published on our website and those of the other collaborative organizations. Do not use your scientific abstract. The text must be popularized so as to be easily understandable for a non-medical audience. Please note that this is a mandatory section of the application form and must be completed.

**1.3. Detailed project description**

**• Research Plan**

* + Aims and purpose of the proposed investigation
  + Preliminary results/studies (background to the project)
  + Plan of investigation and methodology
  + Statistical analysis: number of participating centers and patients and methodology for analysis
  + Timescale (milestones) and measurable outcomes

**1.4. Ethics**

Are there ethical questions related to the research? If so, how will you take them into account?

Will your project need the approval of an ethical committee?

**2. Budget** (max 1 page A4)

**If any overhead should be taken on this grant, this can’t exceed 15%.**

**Do you receive any commercial or other sponsoring related to this research project, or to consumables, materials or drugs that will be used in this project? Please mention here the type and the amount of the sponsoring(s)**

**The project must be introduced by one single project leader. In case of granting the contract will be established with that PI. The collaborating teams will be asked to make a Memorandum of Understanding on the collaboration and the internal distribution of the money.**

**Please provide a detailed budget outline split up in the following categories**

1. **Human resources** (describe the function and qualifications of any personnel that will be supported by the project, identify personnel by name if the person(s) are already known, provide a clear motivation for the recruitment of personnel in the project.
2. **Operational costs** (provide details about different cost items to make clear how you will use the budget. Such cost items can include publication and travel costs. Take into account that a detailed budget is much more easy to evaluate than requests for lump sums).
3. **Other costs associated with the project**
4. **Any available funding for the project** (having funds available is not considered a negative point in the evaluation!)
5. **Split the budget up per year of the project.**

**3. Submission form**

*Please complete the following form to allow the evaluation of your proposal – we encourage you to study the guidance on the BREACH principles for collaborative projects at the end of this template to improve the likelihood of your proposal being approved.*

|  |  |
| --- | --- |
| **Proposal title** |  |
| **Proposal short title** |  |
| **Submitted by** |  |
| **Affiliation** |  |
|  |  |
| **Background and scientific hypotheses** (incl. arguments of originality vs known ongoing projects) |  |
| **For reviewers** | **1  2  3  4  5** |
| **Objectives** |  |
| **For reviewers** | **1  2  3  4  5** |
| **Feasibility** (in terms of recruitment, availability of technologies, costs,…) |  |
| **For reviewers** | **1  2  3  4  5** |
| **Study population, Sample size/power calculations** (if appropriate) |  |
| **For reviewers** | **1  2  3  4  5** |
|  |  |
| **Justification for use of BREACH** (why this study cannot be conducted by a single center) |  |
| **For reviewers** | **1  2  3  4  5** |
| **Significance** (added value compared to current scientific consensus and ongoing projects in individual centers and collaborations) |  |
| **For reviewers** | **1  2  3  4  5** |
| **Deliverables and timelines** (including potential journal submissions) |  |
| **For reviewers** | **1  2  3  4  5** |
| **Possible limitations and overlap with other projects or collaborations** |  |
| **For reviewers** | **1  2  3  4  5** |
| **Details on how this study will be funded** |  |
| **For reviewers** | **1  2  3  4  5** |

**For reviewers***: 1= Very weak; 2= Poor; 3= Adequate; 4= Good; 5= Excellent*

Please observe that proposals in order to be endorsed must comply with BREACH principles:

1. The proposal should not be a threat to the scientific plans of each participating individual center/lab/partner. Moreover, it should not compete with existing collaborations.
2. The scientific question to be addressed in the proposal is based on a consensus on relevant scientific issues not already addressed in the individual centers/labs and the collaborations. The scientific question proposed should therefore carry added value as compared to current scientific plans of centers/labs/partners and collaborations.
3. The proposal must go through the BREACH approval/endorsement process.
4. The individual contributing centers/labs/partners must declare their interest to participate.

Please send this proposal to:

Stéphane De Wit, Chair ([breach.foundation@stpierre-bru.be](mailto:breach.foundation@stpierre-bru.be) )